



SHADOW Lake Nature Preserve

PO Box 58963 // 21656 184th Ave SE

Renton, WA 98058

shadowhabitat.org

info@shadowhabitat.org

(425) 432 4914

SHADOW Lake Nature Preserve Go-Green Youth Internship

This is a great opportunity to be a community contributor, while spending your summer at SHADOW Lake Nature Preserve! Learn about environmentalism and nonprofits in a real-world setting. SHADOW's Summer Youth Intern will be responsible for assisting with summer educational programming and events at the Nature Preserve, completion of an independent project, and working with SHADOW staff.

Start date TBD: July 10, 2019

Length of position: Through the end of August, plus event work on September 14th, 2019.

Compensation: \$500 scholarship - This is a volunteer position, but the successful intern will receive a \$500 scholarship to be used towards education upon completion of the internship.

Schedule:

- 10-12 hours a week, Flexible schedule Wednesday-Saturday
- Occasional weekends will be required
- Our office is open 10am-5pm and interns can work 2-4 days per week, dependent on their schedule.

Location: SHADOW Lake Nature Preserve office is located at **21656 184th Ave SE, Renton, WA 98058. You WILL need to have reliable transportation.**

What you will do:

- Plan and host 2 Youth Engagement Events during the summer.
- Attend outreach events in the community and represent SHADOW with other volunteers.
- Help with restoration field work, gardening, and more.
- Learn to use Salesforce, an important tool for organizing contacts and data.
- Build social media promotions for the Nature Preserve.
- Assist in facilitating SHADOW's summer Environmental Education experiences.
- Help coordinate the *22nd Annual Frog Frolic* on **Saturday, September 15th**. Intern will be involved in all aspects of the event production from planning and outreach, to day-of coordination and wrap-up activities.
- Provide clerical support to SHADOW Staff.

SHADOW Lake Nature Preserve stewards critical habitat, increases access to green spaces, and provides inclusive environmental education to cultivate a land use ethic throughout the Puget Sound Region.





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Why apply:

- Work outside and learn about restoration and the environmental issues facing our region.
- The opportunity to design and bring to life a passion project of your own choosing using the resources of an established nonprofit organization.
- Develop public speaking and project management skills and written communication skills.
- Gain professional experience.
- **Career benefit:** All high school interns at the Nature Preserve will develop a professional resume and vocabulary for future job seeking over the course of their internship.

Qualifications:

- Passion for the environment and natural resource stewardship.
- An interest in becoming a community contributor.
- Experience with common social media platforms.
- Positive attitude and the ability to carry yourself in a professional manner.
- Self-motivated and can follow directions.
- Reliable transportation.
- Currently enrolled (for 2019-2020) high school Seniors or recent high school graduates.
- Must be available to work at the Frog Frolic on September 14th.

To apply:

Please complete the application below and email it to Joy@shadowhabitat.org.

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PERSONAL INFORMATION

Your full legal name:	What name should we call you?
Your main phone number:	Is this a cell or home phone? <input type="checkbox"/> Cell <input type="checkbox"/> Home
Your main email address:	How do you prefer to be contacted? <input type="checkbox"/> Text <input type="checkbox"/> Phone <input type="checkbox"/> Email
Your home address:	City and zip code:

How old will you be as of July 7, 2019?	Your birthday:	What school do you attend (if any)?	What grade:
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Name of parent/guardian:	Their daytime phone #:	Their email address:
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REFERENCE INFORMATION

Your reference is an adult mentor or teacher **not related** to you. It should be someone who has worked with you and knows you well. You may want to tell them you are including their info here.

Name of reference:	How you know them (i.e. "my English teacher"):
Their daytime phone number (area code)	Their email address:

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Please fill out the questions on the next few pages using your OWN unique voice. This is a professional internship, but we also want it to be one that is fun. We want to get to know you more and learn why you might be a great fit for SHADOW Lake Nature Preserve.

Why do you want to be a part of this internship? How do you think this program will help you reach your goals?

What inspires you about this position? Are you most interested in the Environmental Education, the scientific study, the fundraising and business learning?

Do you have any previous experiences that would help prepare you for this position? If so, please describe those experiences.

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Have you worked as a leader with people younger than you? If so, please describe those experiences.

Is there anything else you want us to know about you?

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